Fossil Ridge Band Boosters

Board Meeting Agenda

*Monday, October 7, 2019, 5:30 PM*

*Fossil Ridge High School Round House*

1. **Parent outreach (15 – 20 minutes) Prior to meeting start: We want to hear from parents! (Start at 5:30 PM)**
2. Meeting start 5:45 PM
3. Approve previous minutes (Kris)
4. Treasurer report (Kim or Hope)
5. CO tax exempt status as charity
   1. Completed as of September 23, 2019
   2. Registration ID 20193029370
6. Fundraising Update (Sherri V and Sara P)
   1. **NOTE: PLEASE READ THE LETTERS AND FORMS SHARED BY SHERRI PRIOR TO THE MEETING. Check your email for links. Discussion will be limited due to time constraints.**
   2. Board Decision: BOA sponsor letter
   3. Board Decision: FRBB sponsorship form
   4. Amazon Smiles
   5. Santa Breakfast
   6. Flower bouquets
   7. March-a-Thon
      1. Lessons learned
   8. Upcoming events
   9. Update on task force to address color guard fees (Janet)
7. Spirit wear update (Hope)
8. Communication Update
   1. Action Item: More detailed description of the various committees. Show samples to get this developed (Janet)
   2. Board Question: It has been about 90 days for the use of GroupMe. What is the board’s assessment of this tool in terms of:
      1. Ease-of-use
      2. Response times for group members
      3. Use as a communication tool but not for official business decisions
   3. Other outstanding communication items
9. Outreach activities update
10. Uniforms Update
11. Pit Update (Ned or Al)
    1. Update on wristband rule for CBA events
12. Props Update
13. Inventory update (Megan or Sal)
    1. Action Item: The band directors will be adding a lock to the band cages.
14. Water at rehearsals
    1. Action Item: Julie Grillo will work on better logistics with the athletic director to see how we can help with this.
15. Snack bar logistics
    1. Action Item: Meghan and Sal will meet with athletics for better information and clarification on personal water bottles at French Field
    2. Action Item: (Needs update) The boosters will create a sign-up for student snack donations for after the performance at half time and to avoid the snack bar line issues. The chaperones will help be sure those snacks are distributed. The sign-up genius will be set up by section for each game. (ex. Brass, woodwind, percussion/guard)
16. Plan for State Week
17. Plan for end of marching season dinner
18. Status of checks being cashed for March-a-Thon
19. Procedures and policies (Brent)
    1. Board Decision: While all FRBB meetings remain open to parents, change meeting pattern to parent-oriented (with meet/greet) meetings every quarter, and working meetings on the intervening months. This will help productivity of the Board. Suggested Schedule:
       1. May – Mandatory Parent
       2. June – Working
       3. July – Working
       4. August—Parent
       5. September—Working
       6. October—Working
       7. November—Parent
       8. December—Working
       9. January—Working
       10. February—Parent
       11. March—Working
       12. April—Working
       13. Quarters are offset to address mandatory meetings.
    2. Action Item: Brent and Janet will work with Sal and Meghan M on creating a set of procedures for posting on the website. This action item remains open. Janet has posted a draft procedure.
    3. Needed: Adding items to the agenda from greater community (no immediate action)
20. Long-term strategies
    1. Ongoing Action Item: Brent will work directly with committee heads offline to create a basic set of documents for discussion at future meetings. This will drop of the agenda until we have something to discuss.
21. New Business not captured in the Agenda
22. Summary of new action items
23. Confirm date, time and location of next board meeting (5 minutes)
24. Adjourn (7:00 PM)