

# **Fossil Ridge Band Boosters**

Board Meeting Minutes  
September 10, 2019 5:30 pm

## **Opening**

The regular meeting of the Fossil Ridge Band Boosters was called to order at 5:45 pm on September 10, 2019 5:30 pm in the Fossil Ridge Performing Arts Center by Julie Grillo.

## **Present**

Julie Grillo, Hope Shurigar, Megan Dupont, Sheri Dvorak, Ned Puev, Kris Sessions, Sarah Parks, Misty Menard, Kim Crawford

## **Approval of Minutes**

The minutes for the August meeting were unanimously approved as presented (Motion: Ned Puev, Second: Megan Dupont).

## **Parent Outreach**

The board welcomed new parents who attended the meeting. Our board meetings are open meetings with all band program parents welcome. There was an opportunity for Q&A at 5:30 prior to the board meeting business.

## **Treasurer Report**

Current balance in our account is: \$19,501.24.

The Blue Knights check has been deposited. The total as of September 10 taken in from our fundraising efforts (car wash, Krispy Kreme, Subway cards, etc.) is \$11,537.66. We have received a \$1,000 sponsorship from a local business as well. The total gross revenue is \$12,537.84.

We have had several expenditures (drill writer, props, truck rental and fuel, Quick books, show shirts, etc.) totaling \$7,278.01.

Our current net operating revenue is: \$5,259.83

## **Colorado tax exempt status as a charity**

Brent and Kim have completed 7 out of 11 steps online as of 9/8/19.

## **Spirit Wear**

A huge thank you to Hope Shurigar for coordinating out spirit sales. People love their purchases and are looking forward to wearing them throughout the upcoming season.

## **Fundraising**

Car Wash final numbers: \$8779.40

BJ's: \$300

Amazon Smiles: We are waiting to be posted on the national registry for 501(c)3 to be able to begin this program. We are hopeful that by the end of October this can be up and running.

'Special Fundraising Project': tabled

Recap of Dine-out nights:

Noodles & Co is on 9/19. We need to get the word out. Our return is 25%.

Panera is on 10/16

*We are looking into Texas Roadhouse, 5 Guys and Wendy's.*

March-a-thon: We will be selling Subway cards, show vinyl, guard items.

Vote: Shall the boosters pre-sell a burrito meal to parents and attendees of the March-a-thon for \$7?

- Motion: Megan Dupont
- Second: Kim Crawford
- Voting results: unanimous approval from the board members present at the meeting.

Status of flower sale and Santa breakfast:

Lisa Marino had a discussion with the board about price point for bouquets (\$30 per bouquet), target quantity for sales (200 bouquets) and the profit goal per bouquet (\$8-10 per bouquet). Lisa will go back to her suppliers and begin working with them to meet these numbers. She is hoping to have samples available for visuals at the next band parent meeting in October.

## **Task Force to Address Color Guard Fees**

Tabled as this has not been able to take place yet.

## **Communication Update**

Action Item: More detailed description of the various committees. Show samples to get this developed.

Group Me: The 90 day mark for the trial use of the Group Me app. What is the board's assessment of this tool:

- Easy to use
- Inconsistent response times and sometimes no responses
- This needs to be used as a communication tool only- NOT for official business. Our official business communication tool is still email.

Communications is requesting funds for Facebook promotions of events. It is a budgeted line item, but there is a need to know how much the board wants to spend for particular events.

*The board members present felt that more detail/clarification is needed before a vote or decision is made.*

## **Outreach Activities Update**

Tabled to discuss at next meeting.

## **Uniforms**

About 75% of the hems are catching on the new shoes. There is remeasuring and fixing (re-hemming) that will need to be completed prior to the March-a-thon on Saturday.

The uniforms will also be checked during a block of the March-a-thon.

## **Pit**

Ned reported they are about 40-deep on the roster this year. The realistic number is actually somewhere around the 32-34 range for actual availability.

We need to check on the wristband rule for CBA events.

Thanks to Ned's diligence, we were able to avoid paying for the extra insurance on the truck rentals for this season.

It is very helpful that the Pit leads have access to a debit card for after competitions/games for refueling purposes. It cuts down on both the time and logistics for the drivers to wrap up their evening.

### **Props**

So far approximately \$2,200 has been spent.

The props- we need parent volunteers to bring the props to the field, but the kids will actually be the ones who will bring them on to the field.

We are waiting on the fountain mechanics. Joseph is being given a 9/21 deadline so the students can actually practice with the fountain during rehearsal.

### **Inventory Update**

The band directors have added a lock to the cages.

New issue: the students do not have enough quick access to water during rehearsals. There are not enough coolers and the refilling process is taking too long.

*Action Item: Julie Grillo will work on better logistics with the athletic director to see how we can help with this.*

Vote: Shall the boosters purchase 4 additional 5 gallon igloo coolers not to exceed \$120 total to help provide enough water for our students during rehearsals, etc?

- Motion: Ned Puv
- Second: Hope Shurigar
- Voting Results: unanimous approval by board members present.

### **Procedures and Policies**

We will have Janet go over this item at the Thursday communications meeting.

*Action Item: Janet will work with Meghan and Sal to create a set of procedures for posting on the website. This action item remains open. Janet has posted a draft procedure.*

## **Long-term Strategies**

This item was tabled.

On-going action item. Brent will reach out and work with committee heads as needed to develop long-term plans for recruitment and documentation for each committee.

## **New Business**

The students are not getting the opportunity to get through the lines at the snack bar at games to purchase food or drinks. Also, with the new stadium policy, there is some confusion regarding bringing in personal water bottles to French field. Meghan and Sal will meet with athletics for better information and clarification.

The boosters will create a sign-up for student snack donations for after the performance at half time and to avoid the snack bar line issues. The chaperones will help be sure those snacks are distributed. The sign-up genius will be set up by section for each game. (ex. Brass, woodwind, percussion/guard)

## **Adjournment**

The meeting was adjourned by Julie Grillo.