

Fossil Ridge Band Boosters

Board Meeting Minutes

May 17, 2019

Opening The regular meeting of the Fossil Ridge Band Boosters was called to order at 5:30 pm on May 17, 2019 in the Fossil Ridge Band Room by Brent Sessions.

Present Brent Sessions, Kris Sessions, Hope Shurigar, Kim Crawford, Janet Werst, Misty Menard, Meghan Munoz, Sherri Vantellingen, Julie Grillo, Sheri Dvorak, Sarah Parks

Approval of Minutes The minutes of the April 1, 2019 meeting were unanimously approved as distributed.

Motion: Misty Menard

Second: Sherri
Vantellingen

The minutes of the May 6, 2019 meeting were unanimously approved as distributed.

Motion: Kim Crawford

Second: Sherri
Vantellingen

Welcome to new board members

The board welcomed Julie Grillo, incoming Vice President and Janet Werst, incoming Communications Chair.

IRS Tax-Exempt Status Update

There is no change- we are still waiting on word from the IRS.

Updates to Registering as a Colorado Charity.

Kim and Brent will be working on this during the month of June.

Lightbulb Props from this season

Misty reported to the board the lightbulbs will be sold to another school. They will be picked up on June 8th. She will be coordinating a team to help reassemble these lightbulbs as the purchasing school would like them to be assembled when they take them.

Treasurer Report

Current balance in our account is:
\$10,312.11

Executive Committee Briefing on Long-Term Strategy and Budget

The executive team will dissolve as the draft budget for next year has been created and a framework for the 5-year plan is in place.

The draft budget is located on the Google drive in the "Executive Committee" folder. The entire board is being asked to look over this and come prepared to the next meeting with any questions on specific line items they may have. This budget will be voted upon at the July meeting (beginning of our fiscal year). Please ask any direct questions to Brent between now and the approval.

Posting minutes and agendas to new website

Brent is going to work on for the upcoming year having the agenda posted 5

days out and sending the agenda to the board one week prior.

The #1 goal is to get more people to attend our meetings and participate in the supporting of the band program.

Regular meeting date for the boosters for the upcoming 2019-2020 school year.

Shall the Band Booster meetings be held the second Monday of the month for the upcoming school year with the following format: 6-6:30 pm Q & A from band parents 6:30-7:30 pm meeting with information being presented to parents by both band directors and boosters as needed. Any board business can follow the general meeting as needed.

Motion: Brent
Sessions

Second: Janet
Werst

Unanimous approval for meetings to be held the second Monday of the month with the format as motioned.

Committees need to hold a regularly scheduled meeting with their participants/volunteers and present a report at the regular booster meeting. This will help with the flow of meetings and keep the information clearer to parents.

Spirit Wear and Fundraising

Motion: Spirit wear should be sold at cost to build community and support for the band program not a fundraiser.

Motion: Janet
Werst

Second: Kim
Crawford

Unanimous approval for spirit wear to be sold at cost not as a fundraiser.

Coin
Wars

The Coin Wars will be held Monday 5/20/19 through Friday 5/24/19.

Garage
Sale

This will take place on 6/1/19 in the Fossil Ridge Parking lot. The cost will be \$10 for 2 parking spaces.

If we have a large enough amount of parking spaces sold, we will promote through the newspaper (\$65). If this is the case, we will do an e-vote to approve the expenditure.

Motion: Shall the boosters authorize Communications to spend \$20 (\$10 to buy spots and \$10 to advertise sales) on Facebook for the upcoming yard sale on June 1, 2019?

Motion: Kim
Crawford

Second: Misty
Menard

Unanimous approval for the expenditure of \$20 to advertise the June 1, 2019 yard sale on Facebook.

Plan for Scott Lang Leadership event on May 29, 2019

The students will be fed a meal paid for by boosters and all (parents and

students) will be served ice cream sundaes for dessert. The students will be fed in the 'black box' and the ice cream social will be held in the commons. The ice cream social will take place from 6-pm.

Each logistical committee (pit, props, uniforms, food, chaperones, fundraising, communications) will set up and man a small display to share with both new and returning parents about what their committees do. We will capture names and emails of interested individuals for future participation on these committees.

Motion: The boosters will pay for the needed supplies (food, utensils, etc.) needed to feed dinner and ice cream sundaes at the Scott Lang leadership event with the leftover gift cards we have from prior events (Sam's Club, King Soopers, Costco) not to exceed \$300.

Motion: Janet
Werst

Second: Kim
Crawford

Unanimous approval to use gift cards (not to exceed \$300) to purchase needed food and supplies for the Scott Lang leadership event and ice cream social on May 29, 2019.

We need to use up the left over water bottle packs that are in the uniform closet. These will be served at the Scott Lang event as well as used at the mini camp on May 31 and June 1. We need the space back in the uniform closet.

Julie Grillo (VP) will officially coordinate the chaperones and social events for boosters this year.

**Inventor
y**

We need more follow up on cage space for storage of booster equipment. The hope is the old uniforms, shakos, etc. can be moved and/or sold.

Moved to next meeting due to time

constraints Procedures and policies

Rework information policy
Feedback process Bylaws
definition of member Web
content posting procedure

Next Board Meeting and upcoming meetings for August, September and October

- The next board meeting (June) will be decided by a Doodle poll which Brent will send out.
- The August meeting needs to move to Tuesday 8/13 because of woodwind sectionals on Monday 8/12.
- The September meeting will take place in the Media Center since the Round House is not Available
- The October meeting will be on 10/7 because of where regionals falls on the calendar.

For June Meeting Decision about the timeline for spirit wear sales.

Adjournment Meeting was adjourned at 7:00 pm by Brent Sessions. The next meeting (determined by Doodle poll) will be Wednesday, June 5, 2019 at 5:30 pm.