



Fossil Ridge Band Boosters Board Meeting Agenda

*Thursday, July 11, 2019 at 5:45 PM
Fossil Ridge High School Round House*

1. Parent outreach (15 – 20 minutes) Prior to meeting start: We want to hear from parents! (Start at 5:30 PM)
2. Meeting start 5:45 PM
3. Approve previous minutes (Kris)
4. Treasurer report (Kim or Hope)
 - a. **PRIORITY ITEM: Review and approve FY 2020 budget (July 2019 – June 2020)**
 - i. Please preview the [FY20 budget on the Google Drive](#). We will need to have a short Q&A (deal-breaker issues), then vote.
 - b. Blue Knights income and vote on check disbursement
 - i. Meghan Munoz received a check from Blue Knights for \$4000 for hosting them. She is requesting the check go to the boosters. She is requesting \$1001 of this amount be allocated to the drill writer. The remainder will need to go to the AdvantEdge travel company to help pay for the BOA trip. Meghan M wants to pay the \$2999 to the travel company **by July 11th**. The check from Blue Knights was not included in our FY 20 budget.
 - c. Status of 501c3: No notification from the IRS as of 7/5/19.
 - d. **Board approval** of using Square for credit card transactions and getting our own reader
 - e. **Board approval** of using QuickBooks (cloud) for our financial software
5. Fundraising
 - a. **Board approval** of [submitted fundraising forms](#)
 - b. Action Item: Sherri V., Sarah and Kim coordinate to see if PayPal can be added for the car wash pledge payment.
6. Spirit wear update/status
7. Communication between band staff and boosters (Brent)
 - a. DISCUSSION: Simultaneous online fundraising between band and boosters
 - b. PROPOSAL to form a small executive team to structure weekly meeting between boosters and band staff to increase coordination
8. Outreach
 - a. August parent social event status
 - b. Action item: Julie Grillo will do some research into getting a sign/flag/banner created and the associated cost.
9. Uniforms
 - a. Action item: Julie Grillo and Rebecca Creech will work on creating a Sign Up Genius and email for the band directors to send out. **IMPORTANT: a big push for help PRIOR to the 8/3 fitting is needed.**
10. Pit

- a. PROPOSAL and DECISION to make AI Courtney co-chair of pit crew
- 11. Props
 - a. Action Item: Meghan Munoz and Sal Hernandez need to sign off on the design plan for props by the end of June and get the design to Misty for build in July.
- 12. Inventory update (Brent and Meghan)
 - a. Action Item: Meghan Munoz will find out from Juan (head custodian) whether or not we are allowed to use a lock on the cages to keep items secure.
 - b. Action Item: Status of marking hot-boxes
- 13. Procedures and policies (Brent)
 - a. Web content posting procedure
 - b. Adding items to the agenda from greater community
- 14. Long-term strategies
 - c. Recruitment, outreach
 - d. Board member transition
 - e. Program portfolio for fundraising
 - f. PROPOSAL: Brent will work directly with committee heads offline to create a basic set of documents for discussion at future meetings
- 15. New Business not captured in the Agenda
- 16. Summary of new action items
- 17. Confirm date, time and location of next board meeting (5 minutes)
- 18. Adjourn (7:00 PM)