

Fossil Ridge Band Boosters Board Meeting Agenda

*Monday, August 12, 2019 at 5:45
PM Fossil Ridge High School
Round House*

1. Parent outreach (15 – 20 minutes) Prior to meeting start: We want to hear from

parents! (Start at 5:30 PM)

a. Action item: Parent Question for follow-up: Can there be more clarification how

girls are supposed to wear their hair in marching uniform? **2.**

Meeting start 5:45 PM 3. Approve previous minutes (Kris) 4. Treasurer report (Kim or Hope) 5. Priority Items for Non-Profit Status

a. Data request from the IRS received on 7/13/19, responded on 7/26/19

b. Board Approval of the [CO Amended Purpose Statement](#) which adds a specific

purpose clause the IRS says is needed. Amendment costs \$10 and can be done online. c. Board Approval of change to Head of Fundraising Committee description of

duties (Article 4, Section 13)

to:

i. For each fundraiser, report to the general membership how the profit

earned will be distributed to meet band program overall needs ii. Version table, signature page, and dates also updated. iii. [Markup and clean versions are here](#). Board members must review prior

to vote. **6.**

Fundraising Update (Sherri)

a. Board Approval of Pizza Kit fundraiser (Little Caesar's) b.

Board Approval of Jackie's Java fundraiser 7. Spirit wear

update 8. Communication Update

a. Status of communication between band staff and boosters (Janet) weekly

“touch base” meeting b. More detailed description of the various committees. Show samples to get this

developed (Janet) 9.

Outreach

a. Action item: Julie Grillo will work out timeline for parent social event.

(Completed) 10.

Uniforms Update 11. Pit

Update 12. Props Update

13. Inventory update

(Brent)

a. Action Item: Status of marking hot-boxes (Sarah) (Completed) b. Action Item: The band directors will be adding a lock to the band cages. 14.

Procedures and policies (Brent)

a. Action Item: Brent and Janet will work with Sal and Meghan M on creating a set

of procedures for posting on the website. b. Needed: Adding items to the agenda from greater community (no immediate

action) 15. Long-term strategies

a. Ongoing Action Item: Brent will work directly with committee heads offline to

create a basic set of documents for discussion at future meetings

16. New Business not captured in the Agenda

a. Action Item (ALL): **For the next meeting (8/12/19), logistical committees plan**

for their ‘spiel’ and sign ups at the 8/13/19 mandatory band parent meeting

17. Summary of new action items 18. Confirm date, time and location of next board meeting (5 minutes) 19. Adjourn (7:00 PM)