

# **Fossil Ridge Band Boosters**

## **Board Meeting Minutes**

June 5, 2019

**Opening** The regular meeting of the Fossil Ridge Band Boosters was called to order at 5:30 pm on June 5, 2019 in the Fossil Ridge Round House by Brent Sessions.

**Present** Brent Sessions, Kris Sessions, Kim Crawford, Rebecca Creech, Meghan Munoz, Hope Shurigar, Sarah Parks, Sherri Vantelingen, Julie Grillo, Garrett Shryock, Sal Hernandez, Ned Puev, Misty Menard

**Approval of Minutes** The minutes for the May meeting will be approved at the July meeting.

### **Parent Outreach**

The board welcomed new parents who attended the meeting. Our board meetings are open meetings with all band program parents welcome. There was an opportunity for Q&A prior to the board meeting business being at 5:50 pm.

### **The Board as a Team**

A brief discussion was held to reinforce the board working as a team and a cohesive unit throughout the term. Delegation of tasks by committee chairs was strongly encouraged to help avoid burn-out and an overwhelming burden. Delegation should not only be between the board, but also to committee members to help build out our participation. Tolerance and willingness to consider/listen to other points of view and be patient with and tolerant of imperfections is crucial for the organization. We are new and will probably make mistakes, but we should build each other up and remember we are all here to have fun and help make this the best organization possible for all of our students.

## **Treasurer Report**

Current balance in our account is:  
\$10,312.11.

A correction from the Penny Wars amount is \$868.70. the Facebook post was off by one dollar.

The booster side of the budget needs to be built out. It will be detailed out and voted on at the July meeting. If a board member is not able to be present at the July meeting, Kris will send them an e-vote to capture their vote for the budget.

Paypal account has \$145.30 from the recent yard sale that will need to be deposited into the booster account.

## **Lessons Learned from Recent Activities**

Penny  
Wars:

A detailed posting of the rules PRIOR to the start will help keep everything clear. (Next time the positive numbers will be both pennies and bills, silver coin will be negative.)

The goodie basket needs to be more secure. Students were taking things out of the display.

It would be best to have the winning team's basket be presented at a culminating event.

Yard  
Sale:

The event was well  
received.

Advertising should be a little different. We will look into advertising sooner, in

a few different places and reach out to more school organizations (choir, orchestra, clubs, etc.) to make it a bigger event.

Alumni parents would perhaps like to sponsor as a fundraiser by grilling and selling hot dogs parents and people who are 'shopping' as well as feed the band (since it is during a mini camp) for free.

We would like to keep it the first weekend in June for the ease of advertising and making it a 'tradition'.

Ice Cream  
Social:

Worked out  
well.

We should advertise a little  
sooner.

Many new parents are not ready to sign up to volunteer yet, so perhaps make it just an informational event and capture contacts in a general way.  
Business cards were a good idea and we should keep doing.

We should create a banner or sign of some sort that is generic saying "band booster event tonight' or something similar.

*Action item: Julie Grillo will do some research into getting a sign/flag/banner created and the associated cost.*

The food for students worked out well. Food crew will sign up volunteers each year as families move/graduate out/change areas of interest in helping.

Uniforms: a big push for help PRIOR to the 8/3 fitting is needed.

*Julie Grillo and Rebecca Creech will work on creating a Sign Up Genius and*

*email for the band directors to send out.*

Prop  
s:

It was one of those things that pulled together at the last minute. The blast that went out on Remind to get parent help there was most helpful. The crew that gathered did a great job, but it was difficult getting commitment prior. The lightbulbs will be picked up on June 8<sup>th</sup> around 10 am.

### **Next Planned Events and Next Steps**

7/29 Krispy Kreme donuts sale: order forms out on 7/29 and returned on 8/5.

8/3 Uniform Fitting  
day

8/3 Car Wash- need envelopes prepared and out to students by the end of July for pledge collection. Also- can PayPal be added for payments?

July prop build- need design sign off from band directors by the end of June.

8/8- social event for parents (new and returning) during band camp. Parents will meet up, we will have a spirit wear showcase and Krispy Kreme donuts will be picked up that night.

*Action Item: Sherri V., Sarah and Kim coordinate to see if PayPal can be added for the car wash pledge payment.*

*Action Item: Meghan Munoz and Sal Hernandez need to sign off on the design plan for props by the end of June and get the design to Misty for build in July.*

### **Spirit Wear**

Hope will make a couple of adjustments to the designs and begin getting things ready for samples at our spirit wear showcase and ordering in early

August.

**Group  
Me**

Vote: The board shall run a 2-month pilot of Group Me for real time communications between the band staff and the board. This app is not to be used for official communications (e-votes, etc.) and is not for within the boosters themselves.

Motion: Kim  
Crawford

Second: Sarah  
Parks

Unanimous  
approval.

**Doodle  
Poll**

Vote: The boosters shall use Doodle Poll for the scheduling of all out of band meetings for the board.

Motion: Brent  
Sessions

Second: Julie  
Grillo

Unanimous  
approval.

The next board meeting (July) will be scheduled using Doodle Poll. The meeting will be the week of July 8<sup>th</sup> but not on the 8<sup>th</sup>.

*Action Item: Brent will send out a Doodle Poll for the July meeting.*

## **Fundraising**

Online  
Fundraising:

The fundraising committee would like to explore the option of creating a Go Fund Me campaign for the boosters to help with some of the bigger ticket items needed.

This will be researched a little bit more and be put together on the fundraising request template for the board to understand and know the details prior to approval.

Upcoming Fundraising  
Events:

Fundraising will be putting together in a packet format the upcoming fundraising plans and requests for read-ahead by the board for voting at the next booster meeting.

*Action Item: Sherri V. will prepare a packet of the upcoming fundraising events for the board to read ahead and prepare for voting at the next board meeting.*

## **Inventory Update**

Booster items (such as hot boxes, long range speaker, etc.) need to be marked.

The band has purchased organizational software called Cut Time. This will allow for ISA tracking by the band as well as allow for barcoding of items. It may be possible to use this for booster items as well.

We need to be able to have space in the cages for large equipment and be able to keep it secure. It is not known if a lock can be put on one of the cages so that it cannot be a 'help yourself' type situation.

*Action Item: Meghan Munoz will find out from Juan (head custodian) whether or*

*not we are allowed to use a lock on the cages to keep items secure.*

### **Procedures and Policies and Long-Term Strategies**

This will be moved to the next meeting due to time.

**Adjournment** Meeting was adjourned at 7:40 pm by Brent Sessions. The next meeting will be scheduled for July the week of July 8<sup>th</sup> via Doodle Poll.