

Fossil Ridge Band Boosters

Board Meeting Minutes

October 7, 2019

Opening

The regular meeting of the Fossil Ridge Band Boosters was called to order at 5:45 pm on October 7, 2019 in the Fossil Ridge Round House by Brent Sessions.

Present

Brent Sessions, Julie Grillo, Kim Crawford, Kris Sessions, Sherri Vantellingen, Sarah Parks, Megan Dupont, Rebecca Creech, Sheri Dvorak, Al Courtney, Ned Puev, Janet Werst

Approval of Minutes

The minutes for the September meeting were unanimously approved as presented (Motion: Brent Sessions, Second: Kim Crawford).

Parent Outreach

The board welcomed new parents who attended the meeting. Our board meetings are open meetings with all band program parents welcome. There was an opportunity for Q&A at 5:30 prior to the board meeting business.

Treasurer Report

Current balance in our account is: \$20,911.04.

There are many expenditures for competitions(truck rentals, show shirts, food, etc.),BOA food, props continued expenditures, upcoming BOA food, etc. that are coming up quickly. Much of our balance is already spoken for via our budget.

We have recently received 3 donation checks.

For future consideration, the t-shirts (show shirts) need to be coordinated and ordered sooner. We should know all student and staff (band and school)sizes at the start of band camp so these can be ordered and we do not have to scramble to get them in time for the start of the season.

Colorado tax exempt status as a charity

This has been completed as of September 23, 2019. Our registration ID is 20193029370. The letter is on the drive.

Fundraising

We are officially on Amazon Smiles.

Action item: Janet will create a slide on how to sign up for the upcoming band parent meeting.

BOA sponsor letter: Meghan Munoz has the letter created for students to use and it is now up to her to share out with students.

Sponsorship Form:

Vote: Shall the Booster Board approve the proposed sponsorship form?

- Motion: Brent Sessions
- Second: Kris Sessions
- Voting results: unanimous approval by board members present at the meeting.

Sponsor Letter:

Vote: Shall the Booster Board approve the proposed sponsorship letter?

- Motion: Brent Sessions
- Second: Janet Werst
- Voting Results: Unanimous approval by board members present at the meeting.

Action item: Janet will check at the next communications meeting to be sure the screen with sponsors and donors displayed is correct and that the information on the website is accurate.

Santa Breakfast Update:

Hope has talked to Jeff Sweeney (pancake man) and he's confirmed for the breakfast. We do not know what his cost to us is going to be.

Action item: The cost of the pancake man's services needs to be nailed down

The big committee leads are filled. Now what is needed are the 'worker bees' to fill shifts within those committees.

Sam's Club cannot do a sponsorship this year, but we are encouraged to ask in January 2020 for next year.

Students will be performing again this year.

Craft/Vendor tables- the advertising will start this week for table purchase- \$25 per table. These tables will be located along the hallway and media center area.

There will be a toy drive in conjunction with the breakfast with Santa Cops

Flower Sales

Bouquet samples will be arriving prior to the parent meeting. Tables will be set up to display the bouquets and we will begin taking orders. After the meeting, the samples will be placed in the following locations: Bethke, Zach, Preston, Fossil Ridge Front Office, Beattie and Kinard.

There will be a physical order form and also set up to do online ordering on the band website.

The cost per 30 stem bouquet will be \$30 and the goal is to receive \$10-12 in profit per bouquet.

The delivery of the flowers is on 11/25 (Monday of Thanksgiving week). We may need to rent a truck to pick up the order.

There needs to be a plan for the following:

- Time and location of pickup of flowers
- Where will the flowers be housed at Fossil for the day
- How will pick up of flowers from customers be handled

There is a suggestion to bring flowers to the football game for potential sales.

All flower arrangements must be pre-ordered and pre-paid.

March-a-Thon

The purchase of the burrito meals by spectators (parents, family, friends) only off-set the cost of the meal for the students, which was our plan.

There was really good response from all who participated in the meal. We will up the price of the meal for next year to be certain to cover all costs of the meal for students.

There are questions as to how much income the March-a-thon has created. There are also inquiries about when those checks will be cashed and student ISA's credited and a report issued.

The uniform/photo swap worked well from the uniform committee perspective. The feedback from parents was positive with having section pictures taken. For next year, we need to remember to try and pull all seniors for their photo as well.

Task Force to Address Color Guard Fees:

The guard parents need to step forward to help coordinate these opportunities. A guard butter braid fundraiser is in the works. Also, there is an opportunity for guard kids to do holiday gift wrapping at Barnes and Noble and this can off-set individual fees. Again, guard parents need to step forward to help with this.

Upcoming Events:

Genoa Coffee 10/11/19

Panera 10/16/19

Wendy's 10/24/19

Chipotle 11/12/19

Quarter Auction: this proposal (sent out to all board members) will be sent out in an e-vote for consideration due to time constraints.

Action item: Kris will send out an E-Vote to the board to vote on the Quarter Auction proposal by Friday at 6pm.

Sprit Wear Update

Spirit wear online store is now closed.

Communication Update

Tabled for next meeting: more detailed descriptions of the various committees

Sponsors- if you have any sponsors that get added to our growing list, please get their logos to Janet for posting purposes.

Flyers: If you need flyers for an event, please give Janet a heads up. Please be sure information is accurate and a reasonable timeline for completion is considered in your request.

Outreach Activities Update

Tabled to discuss at next meeting.

Uniforms

Nothing to update at this time.

Pit

Banners and Props go to shows next week.

Need to know how much space is needed for BOA for uniforms, instruments, etc.

Action Item: ask TJ and Hope if we can use the ATV's for state. Connect with Ned.

Props

The fountain prop has been handed back to the band directors and staff because they cannot decide what they want and do not like the current fountain prop.

There are 10 banners that will be placed on the back-left side of the field. The wind issues are being solved.

Shako lights are being ordered. If new elastics are needed, let Rebecca (uniforms) know ASAP for help. Right now, the plan is to use the elastics from last year.

The goal is to have banners completed for Regionals, they are a little over halfway done now.

Water prop feedback: Band directors want a prop that looks like what the Boston Crusaders used. Their prop was fire, but they want it to look similar but more water-like. The Crusaders prop people are Chris Holland and Norm Arguin Jr.

State Week Plan

Julie is asking where is the expectation for this task to fall? She will reach out to find a non-board member to help coordinate this.

End of Season Dinner

We will get a date selected for after BOA. The format will go back to the original structure of 'Bring Your Own Dinner' and have a dessert potluck.

Procedures and Policies

In the interest of time, the change of meeting structure will be done as an E-Vote.

Action item: Kris will send out an E-Vote to the board proposing the change of structure for board meetings.

Other/New Business

Next Thursday (10/17) at the football game, we will acknowledge our sponsors and band alumni (both students and families). We will wait to honor our seniors.

Long-term Strategies

This item was tabled.

On-going action item. Brent will reach out and work with committee heads as needed to develop long-term plans for recruitment and documentation for each committee.

Adjournment

The meeting was adjourned by Brent Sessions.

Next meeting will be on 11/11/19. *Update-Because of the timing of the return from BOA, the next meeting will take place on 11/13/19 at 5:30 pm.*